

Subcommittee 1 Preliminary Report
Summary of Colorado State University and City Policies and Procedures (Staff and Students) as related to
Alcohol and Drug Abuse

| Policies | Description | Who does it affect? | Who is responsible for enforcement? | Distribution of information to student | Adheres to best practices |
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| Drug and Alcohol Employment Policies | Alcohol and Drug Testing | <ul style="list-style-type: none"> • All university personnel who possess a commercial driver's license as required by the Omnibus Transportation Employee Testing Act of 1991 • Police Officer applicants | Environmental Health Service Department | Written policy from Environmental Health Service Department | Written university policy |
| Administrative Operational Reference Guidelines | Alcohol/Drug-free Workplace Ensure compliance with Colorado State law regarding the sale and purchase of alcohol | All university students and employees | Immediate supervisors; Colorado State University Police Department and VP of Student Affairs | | Adherence to state and local alcohol laws and regulations |
| Parents | <ul style="list-style-type: none"> • Brochure: <u>Talking To Your College Student About The Use Of Alcohol And Other Drugs</u>. Comprehensive brochure on: transitions students face, setting expectations, • alcohol and marijuana use and its impact on academic performance, • suggestions on how to approach the subject, when the Colorado State University student life office will notify you as well as a list of other campus resources that parents can access on drug and alcohol use. • A letter is sent to parents once a student is found responsible in the student conduct process for a violation of the alcohol policy. The letter is enclosed with a "Partnering with Parents" brochure. • Parents of students are notified by phone when a residence hall student is transported by ambulance from the residence hall to Poudre Valley Hospital, Island Grove (D-Tox facility), or the Larimer County Detention Center. | For use by parents | Division of Student Life | Parents receive at brochure at PREVIEW Parents receive letter and brochure: <ol style="list-style-type: none"> 1. Violation of the alcohol policy 2. Hospitalization involving alcohol | Educational Component that is institutional wide with community involvement Presidential philosophy/principles on alcohol related policies and procedures |
| Unofficial Alumni Relations | <ul style="list-style-type: none"> • No alcohols to be served at student functions • At alumni events, tickets are provided for no more than two alcoholic beverages at away tailgate parties. In most cases a cash bar is provided. • At some events wine is hosted at each table, usually a bottle of red and white. Additional is at cash bar | All university employees, students, and participating alumni. | Director of Alumni Relations | Chapter Leader starter kit regarding Alumni events | Written university policy |
| Campus Information Center | Posting policies do not specifically mention alcohol | Activities sponsored by Colorado State University office or student organization are | Director, Campus Activities | Student Organization Handbook | Advertising/Marketing guidelines for the campus community and off |

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| | | alcohol free. Campus Information Service Staff must approve brochures. | | | campus vendors/business |
| Ramskeller Alcohol Related programs, Policies and initiatives | <ul style="list-style-type: none"> • Ramskeller can be rented to student organizations or private parties during non-operating hours. • Ramskeller is under the LSC alcohol license; only beer and wine are available. • Form must be filled out and approved by the Director of Business Services. • Security assessment is made for the program • Ramskeller staff is TIPS (Training for Intervention Procedures) certified. TIPS teaches the effects of alcohol on the body; gives information on behavioral cues, BAC, absorption rate factors, alcohol/drug reactions and Colorado laws. TIPS training is voluntary in Colorado • Ramskeller staff is cooperating with Fort Collins Police Dept. in "Fake ID round-up" program. • 100% carding; alcohol incident forms; one glass per ID; student ID can only back up an acceptable form of ID. • If alcohol is mentioned in a collegian ad, there must be a food special to go with it. • No happy hr. • No promotional beverage only specialty offers, i.e. Ladies night; 4 for 1 • Special offers such as Pizza/Pitcher, are to promote a slow time period during operating hrs. not necessarily the alcohol. • Ramskeller manager must approve ads for sponsoring organization to promote their event. | Ramskeller employees, staff and students participating in events | Director of Business Services | Lory Student Center Alcohol Beverage Request required for use of facilities if alcohol is served through Event Planning, LSC | Advertising/Marketing guidelines for the campus community and off campus vendors/business Written university policy Adherence to state and local alcohol laws and regulations |
| Lory Student Center Alcoholic Beverages Policy | Policies reflect the university's concern for a responsible approach to serving and consumption of alcohol, <ul style="list-style-type: none"> • LSC will enforce all city and state regulations regarding alcohol consumption. • Organizations are responsible for any damages or abnormal cleaning costs caused by use of the facility. • Programmers of events must emphasize the quality of the event and not the service of alcohol. • Events must note a beginning and end time; • Alcohol Service must be discontinued for a reasonable period of time prior to the anticipated end of the event. • LSC must provide a bartender service to serve alcoholic beverages. • Alcoholic beverages are to served/consumed only in the area | All employee groups, student organizations holding events at the LSC | LSC Governing Board | Lory Student Center Alcohol Beverage Request required for use of facilities, if alcohol is served, through Event Planning, LCS | Advertising/Marketing guidelines for the campus community and off campus vendors/business Written university policy Adherence to state and local alcohol laws and regulations |

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| | <p>designated for the event.</p> <ul style="list-style-type: none"> • Contest involving the consumption of alcohol are prohibited • non-alcoholic beverages and food must be available during the entire time alcohol is served • Organizations requesting alcoholic beverage service must complete an Alcoholic Beverage Request form 15 days prior to the event. | | | | |
| <p>Student Organization Resource Guide/Campus Recreation Documents</p> | <p>Policies related to alcohol use for employees during work hours or during sponsored activities.</p> <ul style="list-style-type: none"> • Use o Alcohol or drugs while at work, showing up for work under the influence of substances or alcohol is immediate ground for dismissal. • Alcohol & tobacco are prohibited on the Challenges Ropes Course. • Alcohol use is prohibited at intramural events. • intoxicated players and teams will not be allowed to participate in Intramural sports. • Club Sports Association has a no alcohol at events policy. • Hazing Policy: no physical hazing policy. Includes consumption of alcohol or drugs. • Colorado State University does not allow alcohol on campus or in state vehicles. • Clubs may generate additional income and use it however it wishes but it must be consistent with university policy, i.e., no alcohol. • Sponsorship, donations, distribution or product or advertising of alcohol or tobacco must be reviewed by and approved in advance by the student Organizations Coordinator or the Club Sports Coordinator • Advertising for events, student organizations should acknowledge the establishments not the drink specials. • printed publications should incorporate a responsible use message | <p>Employees; students participating in recreation events, club sports</p> | <p>Student Organizations Coordinator in the Lory Student Center,</p> <p>Club Sports Coordinator in the Student Recreation Center</p> | <p>Student Organization Resource Guide</p> | <p>Advertising/Marketing guidelines for the campus community and off campus vendors/business</p> <p>Written university policy</p> <p>Adherence to state and local alcohol laws and regulations</p> <p>Presidential philosophy/principles on alcohol related policies and procedures</p> |
| <p>Student Athlete Handbook</p> | <p>Each student athlete is responsible for complying with NCAA, MWC and Colorado State University regulations.</p> <ul style="list-style-type: none"> • Colorado State University Athletic department does not allow student-athletes to consume any alcohol tobacco or drugs when representing the University. • Recruiting activities specially prohibit the underage or excessive consumption of alcohol, illicit drug use and sexual misconduct. | <p>Student Athletes</p> | <p>Athletic Department</p> | <p>Student Athlete Handbook</p> | <p>Written university policy</p> |

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| <p>Greek Community Risk Management Policy (Sept. 2004)</p> | <p>National, State, & University Laws The following are prohibited:</p> <ul style="list-style-type: none"> • Distribution, possession or use of any illegal drug or controlled substance without legal authorization. • Providing alcoholic beverages to individuals less than 21 years of age or possession of alcoholic beverages by individuals under the age of 21 • Illegal possession of an open container of alcoholic beverage • Consumption of any alcoholic beverage other than 3.2 % beer at Hughes Stadium Tailgate. • Charging an admission price at an event where there is consumption of alcoholic beverages without first obtaining a special event permit. • All Chapter housing are substance free • Social Functions: Chapter members and their guest are to drink legally & responsibly and are held accountable for their behavior. • Common source of alcohol is prohibited at social events. • Purchasing alcohol with chapter funds is prohibited. • All social events involving alcohol must be Third party vendors • No chapter shall co-sponsor an event with an alcohol distributor or tavern • Third part vendor will primarily be responsible for verifying age of those consuming alcohol. • It is the responsibility of the sorority/fraternity to provide sober transportation. • There will be an attractive non-alcoholic beverage and at least one variety of non-salty food. • No alcoholic party games are allowed. • Open social functions where alcohol is consumed are prohibited • Invitational events where a third party vendor is monitoring capacity and alcohol distribution are allowed but must be registered with the Greek Life Office. • Events held at the chapter house or annex house must be alcohol free • All third party events must be registered with the Greek Life Office. • Accurate typed guest Lists must be provided to Greek Life Office. • Third Party vendor events are limited to 2 guests per attending member or 200 total guests whichever is larger. | <p>Fraternity and Sorority Chapters</p> | <p>Interfraternity Council and Panhellenic Council at Colorado State University; Greek Life Director</p> | <p>Greek Life – Web page</p> <p>Distributed to Greek Interfraternal Council, Latino/Latina Greek Council, and National Panhellenic Council</p> | <p>Advertising/Marketing guidelines for the campus community and off campus vendors/business</p> <p>Written university policy</p> <p>Adherence to state and local alcohol laws and regulations</p> <p>Presidential philosophy/principles on alcohol related policies and procedures</p> |

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| | <ul style="list-style-type: none"> • Maximum number of chapters sponsoring an event is limited to FIPG requirements (currently 4). • Total number of attendees must not exceed the fire code limits set by the City of Fort Collins. • Tailgates within the student organization Tailgating area are limited to 50 people. • One car minimum in the designated tailgating area with special event parking permit. • Informal tailgates with general parking lot limited to 25 people • There will be no glass or kegs at tailgating events. • No hazing is allowed and includes the use of alcohol. • Under no circumstances shall alcohol be present at a community service event. | | | | |
| Off Campus Housing | <ul style="list-style-type: none"> • Alcohol is not provided or served at activities sponsored by Apartment Life • All students must abide by the Students Rights & Responsibilities. • Alcohol policy is printed in the lease agreement & Apartment Life Handbook. • The sale of alcohol is not permitted in the complex centers. • Alcohol is not permitted in public areas. • Apartment Life has minimal cases related to alcohol but cases are referred to the Office of Conflict Resolution & Student Conduct Services. | Students living off campus | Apartment Life responsible for enforcing | Lease agreement and Apartment Life Handbook | Written university policy |
| Off Campus Students | <ul style="list-style-type: none"> • Students are held accountable to the Students Rights & Responsibilities • Students cited for unreasonable noise in the community are referred to "Party Partner" workshop (A). • Students cited for Minor in Possession, bodily waste, or public intoxication are referred to "Party Partner" workshop (B). • Party Partners is an educational program to inform students of expectations within the community. • Initiatives such as Party pack and Community Welcome assist in educating students on responsible alcohol use and living with other residents in the Fort Collins community. | Students living off campus | Office of Conflict Resolution & Student Conduct Services enforces | Catalog Student Affairs Website Conflict Resolution and Student Conduct Services City of Fort Collins, Neighbor to Neighbor Program | Written university policy Adherence to state and local alcohol laws and regulations Presidential philosophy/principles on alcohol related policies and procedures |
| On Campus Students | <ul style="list-style-type: none"> • Residence Hall Handbook explains the use/possession of alcohol in any of the residence halls is prohibited. • Students are responsible for the actions and behavior of their guests as it relates to the use/misuse of alcohol. • Decorative displays or collection of alcoholic beverage containers are prohibited in the residence halls. | Students living in Colorado State University Housing | Residence Life responsible for | Residence Hall Handbook | Advertising/Marketing guidelines for the campus community and off campus vendors/business |

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| | <ul style="list-style-type: none"> CSUPD assists with transporting students to LCDC or Island Grove when their behavior is disruptive. | | | | <p>Written university policy</p> <p>Adherence to state and local alcohol laws and regulations</p> <p>Presidential philosophy/principles on alcohol related policies and procedures</p> |
| Sponsored Programs | <ul style="list-style-type: none"> All sponsored programs must be in accordance with State & Federal law in regards to alcohol. On university premises or at any University sponsored activities, the following acts are prohibited: <ul style="list-style-type: none"> -Providing alcohol to individuals under the age of 21 or possession of alcohol for individuals less than 21 years of age. -Illegal possession of an open container of an alcoholic beverage, public intoxication, driving intoxicated, or drinking alcoholic beverages in an unlicensed public place. | Students attending a sponsored program | | | <p>Advertising/Marketing guidelines for the campus community and off campus vendors/business</p> <p>Written university policy</p> <p>Adherence to state and local alcohol laws and regulations</p> <p>Presidential philosophy/principles on alcohol related policies and procedures</p> |
| City/County Policies as it effects students | <p>Municipal Codes</p> <ul style="list-style-type: none"> Unreasonable Noise - Fine \$1000.00 No person shall make, continue or cause to be made any unreasonable noise. No person shall knowingly allow such noise upon any premises or in any vehicle owned, possessed, or under the control of that person. Bodily Waste - Fine \$75.00 No person shall deposit or allowed to be deposited any human excrement, vomit, spittle, or other bodily waste unless it is deposited in a receptacle intended for such purpose. Disturbing the Peace - Fine \$200.00 No person shall disturb or aid in disturbing the peace of others by violent, tumultuous, offensive, disorderly or obstreperous conduct and no person shall permit such conduct on any property under that person's control. Littering - Fine \$100.00 | | | | |

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| | <p>No person shall leave any loose paper, rags, rubbish, waste material, refuse, garbage, trash, or other debris upon a public or private place.</p> <p>State Statutes</p> <ul style="list-style-type: none"> • Providing Alcohol to a Minor - Fine \$1,000 / 12 months jail It is unlawful to sell, serve, give away, dispose of, exchange, deliver, or permit the same of alcohol to any person under 21. • Selling Alcohol - Fine \$1,000 / 12 months jail It is unlawful to make, sell, or offer for sale any alcohol unless licensed to do so. <p>Other Common Violations</p> <ul style="list-style-type: none"> • Disorderly Conduct - Fine \$150.00 It is unlawful for any person to knowingly or recklessly: Make a coarse and obviously offensive utterance, gesture or display in a public place. Abuse or threaten a person in a public place. Fight with another in a public place. Display a deadly weapon in a public place in a manner calculated to alarm. • Trespass - Fine \$150.00 No person shall, without legal privilege, enter a vehicle or premises of another, or place restricted to use by gender (restrooms, locker rooms, etc). • Interference with Public Officers - Fine \$150.00 No person shall use or threaten to use physical interference or obstacle to knowingly obstruct, impair, or hinder any police officer, fire fighter, city employee, or other public official. No person shall, after having been ordered to move on by a police officer, remain in the officer's presence, disrupt, obstruct, hinder, or impair the officer's enforcement of the law. • Carrying or Drinking Alcohol in Public - Fine \$75.00 No person shall carry, have open, or consume any alcohol in any vehicle, public place, school or university. • False Reporting to Authorities - Fine \$750.00 / 6 months jail It is unlawful to knowingly provide false identifying information such as name, date of birth, address, social security number, driver's license number, or Colorado I.D. number to police. | | | | |

Themes:

- Most policies are in line or linked to city and state laws related to alcohol.
- Alcohol is prohibited at any university-sponsored event.

Gaps in policies:

- Drug/Alcohol testing – Are other departments facilitating drug/alcohol screenings for new employees? What about facilities? Custodial workers that operate machinery?
- Is there a way to address students that are living off campus in the Fort Collins Community? Are there opportunities to partner up with the City of Fort Collins to address alcohol consumption of students living off campus?
- How can we become proactive in partnering with parents on alcohol related issues? Do we distribute the brochure during Preview? Mass mailing to incoming freshman?
- Increase education of students living in the residence halls about noise ordinance and alcohol related issues.
- Educating students on policies. Majority of students are unaware all of these policies exist. Policies are currently located in handbooks, manuals, and various websites. Question: Do students read t
- These policies? How do we make sure that students know about the policies and dangers of alcohol and drug abuse?
- Are there other written publications that should include this information?

Student Programs

Live Life Late -

Description of the Program: The "alternative" weekend activity planning committee, all committee members are volunteers, and there is one graduate student advisor that is shared with ASAP. Live Life Late plans an event for EVERY Friday night of the semester. Activities are FREE and open to all ages. The activities include Casino Nights, Open Mic, Concerts, Craft Nights, Game Nights, etc.

Program Coordinator: Ashley Maloney AMaloney@colostate.edu

Target Audience: All CSU students

Funding: funded primarily by the Lory Student Center, funds were originally cut 80% for this year, but is now down to 50% of last year's budget.

Continued Success: more members, 2 paid student staff, more funds to do more programming (more nights and larger programs, several programs per night to attract a wider group of students) and marketing.

Programming Activities Council, aka, PAC -

Description of the Program: Plans activities for the Residence Halls. Movie Nights - Tuesday, Craft Nights - Wednesday. There are other larger events as well, including BroomBall, Flashback to childhood week, etc.

Program Coordinator: Marci Colb Marci.Colb@colostate.edu

Target Audience: Residence Hall Residents

Funding: Student Fees Res. Life

Continued Success: more funding and more committee members (not paid staff)

RamBucks -

Program Description: An incentive program for Residents to attend programming. RamBucks will be given out by RHA and PAC to encourage students to attend programs. RamBucks will be redeemable at the end of each semester for prizes, such as clothing from the bookstore, electronics, and gift certificates.

Coordinator: Michael Crook Michael.Crook@colostate.edu

Business Feedback

- Planning to gather feedback from Fort Collins businesses